



UT Administration of DNH&DD  
Department of Rural Development  
District Panchayat, Silvassa, Dadra and Nagar Haveli  
E-mail: [dpo-dnh@ddd.gov.in](mailto:dpo-dnh@ddd.gov.in) Off. No. (0260) 2632303



No. DP/YP/MGNREGA/H.R/1000

Date: -06/09/2023

**ADVERTISEMENT**  
**(Walk-In-Interview)**

The Department of Rural Development, District Panchayat, Dadra and Nagar Haveli under Mahatma Gandhi National Rural Employment Guarantee Act - MGNREGA Division invites applications from eligible candidates for Walk-In-Interview for the below mentioned posts purely on short term contact basis.

Sr. No.	Position	No of Vacancy	Salary (Consolidated)	Eligibility
1	Junior Engineer (JE)	01	35,400/- Per Month.	<b>Eligibility:</b> 1. Bachelor's Degree in Engineering (Civil)/Diploma in Engineering (Civil) from recognized University or equivalent. 2. 2 year of working experience at least. 3. Good communication skill, drafting expertise and good command over English Language.
2.	Account Assistant (AA)	01	29,200/- Per Month.	<b>Eligibility:</b> 1. Bachelor's Degree in B.Com/ M.Com from recognized University or equivalent. 2. 1 year experience at least. 3. Good communication skill, drafting expertise and good command over English Language.
3.	Technical Assistant (TA)	02	21,700/- Per Month.	<b>Eligibility:</b> 1. Bachelor's Degree in Engineering (Civil)/Diploma in Engineering (Civil) from recognized University or equivalent. 2. 1 year experience at least. 3. Well versed with local language.
4.	Data Entry Operator (DO)	02	25,500/- Per Month.	<b>Eligibility:</b> 1. Degree holder from recognized University or equivalent. 2. 1 year experience at least. 3. Proficient in English, Gujarti and Hindi in Computer typing. 4. Computer Course Certification from recognized Institution (Eng. Tying 35 wpm).

*Job always*

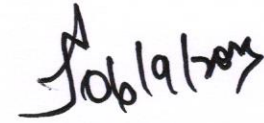
5.	Gram RojgarSahayak (GRS)	20	18,000/-Per Month.	<b>Eligibility:</b> 1. Degree holder from recognized University or equivalent. 2. Should possess Smart Phone. 3. Well versed with local language. 4. Computer knowledge is mandatory.
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Eligible and desirous candidates shall bring one set of detailed Bio-data/Resume in the prescribed format (Annexure-A) with a recent passport size photograph, attested photocopies of educational qualification and experience along with originals for attending the **Walk In Interview** at **District Panchayat, Silvassa, Dadra and Nagar Haveli-396230 on 27/09/2023 9:30 AM.**

**Note:**

1. No TA/DA will be paid to the candidates for attending the interview.
2. All original certificates including Educational, Experience and Identity Proof should be produced for verification purpose on the day of Interview.
3. If any candidate fulfills the eligibility criteria for more than one post he or she has to apply separately for each post.
4. Applicants will be summarily rejected if found deviant from prescribed format and required criteria without assigning any reason.
5. The Chief Executive Officer, District Panchayat, Dadra and Nagar Haveli reserve the right to terminate the recruitment process at any stage or hold result without any reason.
6. Preference shall be given to the candidate with working experience in similar scheme/projects in government domain.
7. There is no application fee.

Encl: Annexure – A



(Dr Apurva Sharma)  
CEO (District Panchayat)  
Dadra and Nagar Haveli  
Silvassa

Copy to:

1. Office notice board.
2. All Gram Panchayats for display on notice board.
3. Local news paper for wide communication.
4. IT department for uploading on official website of Dadra and Nagar Haveli.



**APPLICATION FORM**

Name of the post applied for:.....

Name of Candidate (in block letters):.....

Fathers Name:.....

Address for communication:.....

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.....

.....

Mobile Number:..... Alternate Number:.....

E-mail Address:.....

Date of Birth:..... (attested copy valid Proof should be enclosed)

Age (as on 31/08/2023) Years:.....Months.....Days.....

Category : ST/SC/OBC/ Others (attested copy of valid proof should be closed)

Domicile of DNH&DD: Yes / No

(attested copy of Domicile Certificate issued by Mamlatdar)

Language Known: .....

Marital Status:  Married  Unmarried.



**Educational Qualification:**

Academic	Name of School/ College	Board/ University	Stream/ Special subject	Year of Passing	Percentage
Graduation in .....					
Post Graduation .....					
Any other Please specify .....					

**Work Experience:**

Sr. No	Designation	Organization	Duration			Nature of Duties
			From	To	Total exp.	

I hereby declare that all the statements made by me in the application form and information sheet are true and complete to the best of my knowledge and belief. I also understand that in case, any of my statements is found untrue during any stage of recruitment and thereafter. I shall be disqualified for the post applied for and I shall be liable for any penal action.

Date:

Place:

Signature

Attested Copies of Relevant Certificate / Documents should be attached along with application form